

Visit Report for BTEC Non-NQF & Customised Programmes

Not to be used for International or CQF HN Programmes

Administrative and Programme Details

Centre Name

Institute of Cricket Umpires and Scorers

Centre Number

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External Verifier Name

Stewart Lees

EV Number

9	0	1	1	4	4
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Date

24/04/2009

Sample

Visit

For each programme covered by this report please give:

Title (give details of individual units if full programme not covered)	BTEC Programme Number	Sector Code	Grade	Certification
hgjgLevel 2 BTEC Intermediate Cert. in Cricket (3 Units) Cricket Law and its application 21696Z Management issues and cricket umpiring 21697Z Practical umpiring skills 21698Z	M8931	652	B	YES

Guidance on grading:

U: Ungraded

A: Strong delivery and assessment with areas of good practice

B: Strong delivery and assessment across most units / assessors

C: Weaknesses in delivery or assessment requiring action

D: Substantial weaknesses in delivery or assessment to be addressed before certification

E: Significant and urgent weaknesses to be addressed for continued operation

Is further verification needed during this verification contract?

YES

Please give details:

As this is the first time that the Centre have had an EV visit it was all very new to them. The learning materials, assessment decisions and candidates evidence was of a high standard but the overall quality system did not follow Edexcel guidelines, ie Internal Verification rationale and related quality issues. However this is not to say that quality has been compromised and when one considers the fact that staff have not attended any Edexcel Assessor/IV training events then I feel that they have done very well....so far.

Authorisation (use Email address)

stewart@tlassociates.co.uk

Date

27th April 2009

Summary

Areas of Good Practice

Identify any areas of good practice mentioned in other sections of this report, or from any other visits.

The Centre have developed a series of course booklets which cover the entire learning goals. For Units 1 and 2 these are a mixture of gapped handouts, role plays and "what if" situations.

However Unit 3 is very different as it covers the actual skills needed to umpire and is assessed on the field of play using self, tutor and mentor assessments, currently these are collated on pre-printed match report forms. It was suggested that in the future a separate booklet be used for completing these match reports and that this could also be used as a tool to record reflective thoughts both during and after completion of the qualification and also be used after completing the qualification as part of CPD.

The organisation has clearly grasped the ethos and procedures required to produce and manage a quality qualification and its aim to produce well qualified umpires and scorers would appear to be well on track.

Specific Action Points

Comment on progress made in relation to action points given in previous reports, indicating any that remain to be addressed.

First visit.

List further action points indicating priority.	Where appropriate, state who is responsible for carrying out actions.	Where appropriate, give dates by which action should be taken.
Internal Verifiers and assessors to attend Edexcel training event in the near future. (Include in formal Staff Development Programme)	Frank Ratcliffe	July 2009
Review Internal Verification procedures, especially formal record keeping of this most important process.	Frank Ratcliffe	July 2009

Development Advice

Provide guidance to the centre on how delivery, assessment, quality assurance, administration and/or communication may be strengthened.

At this first visit I would like to record that I have no doubt that the Centre have got off to a great start. The materials, learners handbook, assessment questions and answers and candidates workbooks are all of a very high standard.

A more formal, detailed and accountable IV process is required. Advice will be provided on this and much more at an Edexcel training event.

A formal Staff Development Programme is required and would go a long way to addressing issues raised in this report.

Centre Resources and Organisation

The External Verifier will review this in detail on the first visit and then review periodically

a. Centre has in place and is implementing appropriate policies in relating to access to assessment	YES
b. Sufficient suitable staff are available (Note CVs should be seen)	YES
c. Staff development programme is in place	NO
d. Appropriate learning resources (library, workshops, computing etc) available and accessible to learners	YES
e. Centre is able to administer programmes and learner registrations effectively.	YES

Comments

The Centre are looking forward to their staff accessing Edexcel assessor and IV training events in the near future. It would be good if Head Office could send details to the Centre asap.
The Centre devised learning materials and handbooks are well presented. I would expect to see the Edexcel logo on the front cover as this would be beneficial to both parties?

Quality of Assessments

The External Verifier will sample assessments on first and most subsequent occasions.

a. Assessments are of an appropriate style and are vocationally relevant	YES
b. Assessments have clear unit and programme details	YES
c. Learners are given clear guidance on undertaking the assessment and valid deadlines	YES
d. Assessments provide a clear opportunity for learners to achieve the unit requirements	YES
e. Internal verification of assessments has been undertaken prior to use and feedback on fitness for purpose given to the assessors.	YES
Overall the quality of assessments for this centre are appropriate and sufficient to permit the operation of the named BTEC programmes	YES

Details of units sampled

All 3 Units were sampled.

Comments

Currently students are not encouraged to maintain their evidence in a formal portfolio. This was discussed with the team on the day and it was agreed that the portfolio model and the addition of a booklet for recording umpiring feedback and reflective comments to be used during and after the course would be a good idea.

Assessment Standards and Processes

The External Verifier will sample when sufficient assessment is first available and on all subsequent occasions. If the External Verifier is not satisfied with the quality or quantity of the sample, a subsequent postal review may be required.

a. Centre has made valid assessment decisions based on the quality of learner work and the unit specifications	YES
b. Centre is assessing in line with CQF levels	YES
c. Centre has provided assessment consistently and fairly across all learners	YES
d. Centre has provided clear and detailed feedback to learners	YES
e. Assessor decisions have been subject to prompt internal verification to ensure standardisation and the rectification of any invalid decisions by assessors	YES
Overall the assessment standards and processes of this centre are appropriate and sufficient to permit certificate claims for the named BTEC programmes	YES

Comments (Summarise findings and refer to specific units / learners as necessary)

Internal verification paper work has only just been released and will be used from now on.
Currently the IV scrutinises all candidate work and comments are recorded on an ad hoc basis. As mentioned elsewhere in this report this needs a more formal approach.

All Units were sampled and found to be fit for purpose. Candidates evidence being of a good to high standard.

Details of units/learners/sampled:

Programme/unit	Assessor	Learners
Unit 2	S Bennett	Simon Todd
Unit 1	J W Griffin	Ian Wright
Unit 1	M E Warren	L Stenner
Unit 3	C Dunford	Simon Todd